

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, JULY 15, 2015**

A Board of Education meeting was called to order at 7:02 p.m. by President, Ethan G. Day, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Ethan G. Day, President
Mr. Timothy Crumb, Vice-President (left @ 8:12 p.m.)
Mrs. Karen Hendershott
Mrs. Tammie McCauley (arrived @ 8:35 p.m.)
Mrs. Helen Hunsinger
Mr. Brian Milk
Mr. Scott Youngs

BOARD MEMBERS ABSENT:

ADMINISTRATIVE STAFF PRESENT:

Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal
Mrs. Shelly Richards, Primary School Principal
Mr. Jordon Lilley, Transportation/Building & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- District Clerk, Donna Marie Utter, administered the oath of office to newly elected Board Member, Mr. Scott Youngs.

**OATH OF OFFICE
NEW BOARD
MEMBER**

- Motion made by Hunsinger, seconded by Crumb, to adjourn to Executive Session for the following at 7:02 p.m.:
 - Special Education Placements
 - Confidential Personnel Matter

EXECUTIVE SESSION

Yes-6, No-0

- Upon the recommendation of the Committee on Special Education, a motion was made by Crumb, seconded by Hendershott, to approve the following placement(s):
#710023353; #710022213; #710022495; #710022330;
#710022993; #710023186; #710022107; #710022170;
#710022108; #710022169; #710123202; #710125279;
#710123421; #710123413; #710023030; #710023137;
#710022895; #710023162; #710023373; #710023260;
#710023240; #710023331; #710123461; #710022172;
#710023120.

**SPECIAL EDUCATION
PLACEMENTS**

Yes-6, No-0

- Motion made by Youngs, seconded by Hunsinger, to adjourn Executive Session at 7:27 p.m.

ADJOURN EXECUTIVE

Yes-6, No-0

- President Day reconvened the meeting at 7:28 p.m.

RECONVENE

- None.

**ADD./DELETIONS
TO AGENDA**

**BOARD OF EDUCATION MEETING
WEDNESDAY, JULY 15, 2015**

PAGE 2

**APPROVE MINUTES
7/1/15**

- Motion made by Crumb, seconded by Hendershott, to approve the minutes for the reorganization and regular meeting held on July 1, 2015, as presented.
Yes-6, No-0

CALENDAR

- July 25 – Community Craft Fair
- August 5 – Board of Education Meeting – 7:00 p.m.
- August 19 – Board of Education Meeting – 7:00 p.m.

PUBLIC COMMENT:

- President Day, read a statement clarifying the purpose of public comment.

MARIE SCOFIELD

- Marie Scofield thanked Mr. Youngs for dedicating his time as a Board member.

TAYLOR SAVAGE

- Taylor Savage, 11th grade student, requested Board approval to provide transportation for her to attend an animal science course next year provided by BT BOCES. She was told that she would have to provide her own transportation and she does not drive and her parents cannot provide transportation.

PRESIDENT DAY

- President Day responded that she should follow-up with the Superintendent on Monday as this decision is currently at his level in the chain of command. He also stated that if she did not receive the response she was seeking, then she can address the Board again regarding her request.

BENJAMIN EGGLESTON

- Benjamin Eggleston, 6th grade Math teacher, presented the Board with a letter signed by a number of middle and high school teachers opposing the loss of a middle school classroom and locker room in the upcoming building project.

**REPORTS:
MIDDLE SCHOOL
BUILDING REPORT**

Timothy Calice, Middle School Principal, shared a middle school year-end report with the Board. He reported on the following:

- Students stayed an additional 4 days for finals and year-end class trips – met with mixed reviews from staff;
- Discipline referrals – 275 formal incidents created by 80 students or 34% of total student body. Of that 34%, 10% of the students had only 1 incident;
- State Test Results – no results regarding overall scores for the ELA and Math are available yet. Refusal rates were ELA test – 51 students or 22%; Math – 96 students or 42%. This will have an impact on results. 8th Grade Science Test – 77 students took – 81% scored at a Level 3 or 4;
- Changes for 2015-16 school year:
 - Foreign Language will start in 7th grade so that students will have one credit when leaving 8th grade;
 - First offering of a STEM course;
 - Move Technology to 8th grade which will allow for possible HS credit in the future.

Overall, students and staff had a nice finish to the school year.

**PRIMARY SCHOOL
BUILDING REPORT**

- Shelly Richards, Primary School Principal, shared a primary school year-end report with the Board. She highlighted the following:

- Arts in Education theme – Dance through Cultural Experiences – related to arts standards. Performances by outside groups as well as local students. End of the year performances went well.

- Field Days had to be cancelled due to impact on the cafeteria with middle school extended 4 days. Looking at doing something different next year.
- RTI and the varying levels of intervention (1-3) continues to be successful in helping to address student needs.
- Report Cards have been changed and will be done at 12 week intervals to align with benchmarks.
- Discipline not really an issue at the primary school.
- Morning Program will continue to be 3 days a week. Incorporating Arts in Education one morning a week.

- James Walters, High School Principal, reviewed a high school year-end report with the Board. He highlighted the following:

**HIGH SCHOOL BLDG.
& REGENTS REPORT**

- He shared a Profile pamphlet which is prepared by the high school Guidance office and is sent with transcripts to colleges highlighting offerings at Greene and graduates' statistics.
- Graduation rate for the Class of 2015 was 94.7%
- 3 of 4 students who did not graduate in June, are working toward graduating in August.
- Regents Report – students did very well. Mastery level is increasing. Students are doing well with the Common Core and credited the staff for their adaptation to the Common Core. Living Environment regents – 11 out of 12 special education students passed – regular education students 100% passing. First year teacher filling in for a leave of absence did very well.
- Discipline was down this year. 152 incidents created by 71 students.
- Apprenticeship program involved 6 students (3 juniors and 3 seniors). In addition to Raymond Corporation, placements also occurred at Good Shepherd – Fairview and Lourdes Hospital.
- Four PE teachers and 1 teaching assistant were trained in archery which will now allow us to incorporate that program into our PE curriculum. We also have received some free archery equipment through the training which will be utilized.

- Bryan Ayres, Athletic Director/Intermediate School Principal, was not able to attend the meeting, but Board members received his 2015 Sprint Athletic Report for their review. The report included the End of the Season Reports submitted by each of the Spring coaches. Any questions can be emailed to Mr. Ayres.

**SPRING ATHLETIC
REPORT – BRYAN
AYRES**

BOARD COMMITTEE REPORTS:

- Board member Youngs reported on a recent Recruitment & Tenure Committee meeting. Board members, Youngs, Hunsinger, and Milk (sat in for McCauley) met with Superintendent Retz to review the top candidates for the positions being appointed tonight. The committee is very excited with the recommendations and what they offer the district.

**RECRUITMENT &
TENURE REPORT**

- Board member Hendershott, reported on a recent Transportation Committee meeting. Board members, Hendershott, Day and Milk met with Jordon Lilley and Mark Rubitski to discuss making some changes in the drop off and pick up of students.

**TRANSPORTATION
CMTE. REPORT**

TRANSPORTATION:

**TRANSPORTATION
REQUEST—CRAFT FAIR
COMMITTEE**

- Motion made by Hunsinger, seconded by Crumb, to approve the Transportation Request of the Craft Fair Committee for the use of one small bus and one driver to shuttle vendors and patrons on July 25, 2015, with the Craft Fair Committee being billed for mileage and driver's hourly wage.
Yes-6, No-0

EDUCATION & PERSONNEL:

**CREATE BOARD
RECRUITMENT &
TENURE CMTE.**

-The Superintendent of Schools recommends the following board action:

- Motion made by Hendershott, seconded by Crumb, to create a Board of Education Standing Committee entitled Recruitment and Tenure Committee effective July 1, 2015.
Yes-6, No-0

**BOARD STANDING
CMTE. ASSIGNMENTS
FOR 2015-2016**

- Motion made by Hendershott, seconded by Milk, to approve the following Board Standing Committee assignments:

Buildings & Grounds

Tim Crumb
Brian Milk
Tammie McCauley

Employee

Tim Crumb
Brian Milk
Karen Hendershott

Audit

Helen Hunsinger
Tim Crumb
Scott Youngs

Legislative

Tammie McCauley
Helen Hunsinger
Ethan Day

Classification

Entire Board

Transportation

Karen Hendershott
Brian Milk
Ethan Day

Budget

Helen Hunsinger
Tim Crumb
Scott Youngs

Curriculum & Technology

Karen Hendershott
Scott Youngs
Ethan Day

Recruitment & Tenure

Helen Hunsinger
Tammie McCauley
Scott Youngs

Sabbatical

Karen Hendershott
Tammie McCauley
Ethan Day

Yes-6, No-0

RESIGNATION(S):

**TOM FARGO -
HVAC TECH.**

- Motion made by Crumb, seconded by Young, to accept the resignation of Tom Fargo, HVAC Tech, effective July 17, 2015 with appreciation.
Yes-6, No-0

ABOLISHMENT(S):

**DECREASE TECH.
TCHR POSITION
1.0 FTE TO .8 FTE**

- Motion made by Hunsinger, seconded by Crumb, to decrease a Technology Teacher position from 1.0 FTE to .8 FTE.
Yes-6, No-0

CREATE POSITION(S):

**INCREASE PE TEACHER
.8 FTE TO 1.0 FTE**

- Motion made by Crumb, seconded by Young, to increase a Physical Education Teacher position from .8 FTE to 1.0 FTE.
Yes-6, No-0

APPOINTMENT(S):

**BOE REPRES. TO
INSTRUCTIONAL &
NON-INSTRUCT.
SICK BANK CMTE.**

- Motion made by Hunsinger, seconded by Youngs, to appoint Ethan Day as the Board Representative on the Instructional and Non-Instructional Sick Bank Committees.
Yes-6, No-0

**BOARD OF EDUCATION MEETING
WEDNESDAY, JULY 15, 2015**

PAGE 5

- Motion made by Hunsinger, seconded by Youngs, to appoint Timothy Calice as a Temporary CSE/CPSE Chair effective July 15, 2015 until such time as a permanent CSE/CPSE Chairperson is appointed.

**TEMPORARY CSE/CPSE
CHAIR – TIMOTHY
CALICE**

Yes-5, No-0

- Motion made by Milk, seconded by Youngs, that upon the recommendation of the Superintendent, Dianne Evans who is certified in Childhood Education, is hereby appointed to a tenured position in the Elementary Education tenure area effective September 1, 2015 and ending on August 31, 2019* providing she earns at least three years of composite ratings of effective or highly effective, and does not earn a developing or ineffective composite rating in her final year of probation.

**DIANNE EVANS-
ELEMENTARY TCHR.**

Yes-5, No-0

- Motion made by Hunsinger, seconded by Milk, that upon the recommendation of the Superintendent, Brendan Eggleston who is certified in Childhood Education, is hereby appointed to a tenured position in the Elementary Education tenure area effective September 1, 2015 and ending on August 31, 2019* providing he earns at least three years of composite ratings of effective or highly effective, and does not earn a developing or ineffective composite rating in his final year of probation.

**BRENDAN EGGLESTON
ELEMENTARY TCHR.**

Yes-5, No-0

- Motion made by Hendershott, seconded by Milk, that upon the recommendation of the Superintendent, Christine McCabe who is certified in Physical Education, is hereby appointed to a tenured position in the Physical Education tenure area effective September 1, 2015 and ending on August 31, 2019* providing she earns at least three years of composite ratings of effective or highly effective, and does not earn a developing or ineffective composite rating in her final year of probation.

**CHRISTINE MCCABE
PHYSICAL EDUC.
TEACHER**

Yes-5, No-0

- Motion made by Youngs, seconded by Hendershott, that upon the recommendation of the Superintendent, Jessica Fish who is certified in French 7-12, is hereby appointed to a tenured position in the Foreign Language tenure area effective September 1, 2015 and ending on August 31, 2019* providing she earns at least three years of composite ratings of effective or highly effective, and does not earn a developing or ineffective composite rating in her final year of probation.

**JESSICA FISH
FOREIGN LANG. TCHR**

Yes-5, No-0

- Motion made by Milk, seconded by Youngs, that upon the recommendation of the Superintendent, Todd St. Germain who is certified in Biology 7-12 with General Science Extension 5-9, is hereby appointed to a tenured position in the Science tenure area effective September 1, 2015 and ending on August 31, 2019* providing he earns at least three years of composite ratings of effective or highly effective, and does not earn a developing or ineffective composite rating in his final year of probation.

**TODD ST. GERMAIN
SCIENCE TEACHER**

Yes-5, No-0

****Four Year Probationary Appointment - This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or***

- overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

**RONALD RAPP
PHYSICAL EDUCATION
TEACHER**

- Motion made by Hunsinger, seconded by Youngs, that upon the recommendation of the Superintendent, Ronald Rapp who holds permanent certification in Physical Education is hereby appointed to a probationary position in the Physical Education tenure area for a probationary period commencing on September 1, 2015 and ending on August 31, 2018** providing Ronald Rapp earns at least three years of composite ratings of effective or highly effective, and does not earn a developing or ineffective composite rating in his final year of probation. Ronald Rapp is credited with one year prior tenured service.

Yes-5, No-0

**COLIN A. EVANS
MATHEMATICS TCHR.**

- Motion made by Hendershott, seconded by Youngs, that upon the recommendation of the Superintendent, Colin A. Evans who holds permanent certification in Mathematics 7-12 is hereby appointed to a probationary position in the Mathematics tenure area for a probationary period commencing on September 1, 2015 and ending on August 31, 2018** providing Colin A. Evans earns at least three years of composite ratings of effective or highly effective, and does not earn a developing or ineffective composite rating in his final year of probation. Colin A. Evans is credited with one year prior tenured service.

Yes-5, No-0

*****Three Year Probationary Appointments – This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.***

**FIRST READING
POLICY #7534
ATHLETIC PLACEMENT
PROCESS**

- Motion made by Hendershott, seconded by Hunsinger, to approve the first reading of Policy #7534 *Athletic Placement Process*, as read.

Yes-5, No-0

**FIRST READING
POLICY #8260
DEVICE ACQUISITION
AND UTILIZATION**

- Motion made by Hendershott, seconded by Hunsinger, to approve the first reading of Policy #8260 *Device Acquisition and Utilization*, as read.

Yes-5, No-0

**FIRST READING
POLICY #8261
INTERNET
PROTECTION**

- Motion made by Hendershott, seconded by Hunsinger, to approve the first reading of Policy #8261 *Internet Protection*, as read.

Yes-5, No-0

**BUSINESS & FINANCE:
TREASURER'S REPORT
EXTRACURRICULAR
ACTIVITY FUNDS**

- Motion made by Milk, seconded by Youngs, to accept the Treasurer's report for the Extracurricular Activity Accounts for June 2015 as presented.

Yes-5, No-0

**INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Youngs, seconded by Hendershott, to accept the Internal Claims Audit Report for June 2015 as presented.

Yes-5, No-0

- Motion made by Hendershott, seconded by Hunsinger, to award the contract for Construction Testing Services to SJB Services, Inc., Cortland, NY, as the lowest bidder, and to authorize the Board President to sign the contract on behalf of the district.

**CAPITAL PROJECT:
CONSTRUCTION
TESTING SERVICES-
SJB SERVICES, INC.**

Yes-5, No-0

- Motion made by Hendershott, seconded by Milk, to accept the GASB-45 Report (post employee benefits) prepared by Questar III BOCES for 2014-15 as presented.

GASB-45 REPORT

Yes-5, No-0

- Motion made by Hendershott, seconded by Milk, to declare the following library books and textbooks as obsolete/surplus and to dispose of the same:

**OBSOLETE/SURPLUS
BOOKS & TEXTS**

- 8th Grade Textbooks:
 - Life Science (Holt) © 2007 – 72 books
 - Life Science Interactive Textbook – 27 books
 - Life Science Study Guided – 99 books
 - Life Science (Holt) © 2001 – 99 books
 - Life Science (McMillan) © 1989 – 45 books
 - Short Science Fiction Tales © 1963 © 1982 – 26 books
- 7th Grade Textbooks:
 - Holt Physical Science © 2007 – 87 books
 - Holt Study Guide © 2007 – 104 books
 - New York Math Course 3 (McDougal Littell) © 2008 – 102 books
- Library books on list attached as Exhibit "A"

Yes-5, No-0

- Motion made by Milk, seconded by Youngs, to approve the school lunch price increase for the 2015-2016 school year to meet mandated price equity requirements as follows:
 - Lunch PK-5 from \$2.00 to \$2.05
 - Lunch 6-12 from \$2.05 to \$2.15

**SCHOOL LUNCH
PRICE INCREASE**

Yes-5, No-0

- Motion made by Hunsinger, seconded by Hendershott, to award the milk bid for the 2015-16 school year to Byrne Dairy and the ice cream bid for the 2015-16 school year to Huff Ice Cream.

**AWARD MILK &
ICE CREAM BIDS**

Yes-5, No-0

- Motion made by Youngs, seconded by Hendershott, to approve the Free & Reduced Meal Policy Book for the 2015-2016 school year as presented and to authorize the Board President to sign the Certification of Acceptance on behalf of the district.

**FREE & REDUCED MEAL
POLICY BOOK**

Yes-5, No-0

- Mark Rubitski, Business Manager, reported that he attended a meeting with Direct Energy and Raymond regarding the feasibility of a joint venture to obtain natural gas. Raymond needed to provide some additional information to Direct Energy and a meeting will be scheduled in another 3-4 weeks. Raymond seems interested.

**DIRECT ENERGY-
NATURAL GAS**

- Mark Rubitski also announced that Tetra Tech would be at the next meeting to update the Board on the Capital Project.

ONGOING DISCUSSION ITEMS:

- This is a new Agenda session which will be used to list discussion items until they are resolved. President Day suggested having "Board Goal Setting" as the first topic for discussion.

**OUTSTANDING BOARD
ACTIONS LIST**

<u>Bd. Mtg. Directed</u>	<u>Task To Be Completed</u>	<u>Responsibility Of</u>	<u>Report Back</u>
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
7/15/15	Chrome Book Classroom Use	Board and Superintendent	Jan. 2016
4/28/15	Budget Presentation/BOCES Budget		TBD

- Non-Resident Policy – did not change rate or make revisions – **remove**;
- iPad update – have had a couple presentations – **change to** Chrome Book Classroom Use;
- Policy/Procedures Manual – District versus Board – needs clarification as to what needs to be done – **leave on**;
- BOCES Presentation – Board members were requested to think about what Specific questions they have to narrow the presentation;

**SUPERINTENDENT'S
REPORT**

- None.

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Marie Scofield, GTA President, asked that each of the newly appointed staff present introduce themselves:

- Todd St. Germain – 7th Grade Physical Science
- Ron Rapp – Middle School Phys. Ed. Teacher
- Colin A. Evans – High School Math Teacher
- Brendan Eggleston – 4th Grade Teacher
- Dianne Evans – 2nd Grade Teacher;

- Marie Scofield also addressed the Board as a 7th grade teacher whose end of the year trip is to Greenwood Park. In answer to whether doing the same middle school year-end trips gets old, she stated that she has been doing the trip for 15 years and is not sick of it yet.

**KAREN
HENDERSHOTT**

- Board member, Karen Hendershott, stated that she is excited with the caliber, experience, and enthusiasm of the newly appointed staff members.

EXECUTIVE SESSION

- Motion made by McCaluley, seconded by Milk, to adjourn to Executive Session for a particular personnel matter at 8:52 p.m.
Yes-6, No-0

ADJOURN EXECUTIVE

- Motion made by Hunsinger seconded by McCauley, to adjourn Executive Session at 10:13 p.m.
Yes-6, No-0

RECONVENE

- President Day reconvened the meeting at 10:13 p.m.

ADJOURNMENT

- Motion made by Hunsinger, seconded by Youngs, to adjourn the meeting at 10:15 p.m.
Yes-6, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk